

# ***CLINTON COUNTY SCHOOLS - STUDENT RESPONSIBLE USE POLICY (RUP)***



The Clinton County School District is pleased to provide access to the District's computer network and the Kentucky Educational Network. This access includes Internet, email, the district's internal network, servers, switches, wireless access points, and all other technology resources provided by computing devices and accessed via that internal network (from this point forward, all of these resources and access will be referred to simply as "The Network"). To gain access to the network all students must obtain parental permission and must sign and return the attached student authorization form to the school office. While our intent is to make the network access available to further educational goals and objectives, students may find ways to access other materials as well. Although the district may implement filters to decrease the risk, families should be warned that some material accessible via the Internet might contain content that is illegal, defamatory, inaccurate, sexually explicit, or otherwise potentially offensive to some people. This may include fraudulent offers and communication with strangers. Additionally, the content of the Internet includes statements and opinions, which may not necessarily be those of the district.

Ultimately, parents and guardians are responsible for setting and conveying the standards that their children should follow on the use of the Internet and email just as they do on the use of all media information sources such as television, telephones, movies, radio, and print.

**The educational opportunity afforded to students via the network entails a certain amount of responsibility. It is important that students and parents/guardians read and understand the following guidelines from the Clinton County School's Acceptable Use Policy (RUP).**

When access to the network is granted, it is extremely important for students to adhere to these guidelines. Failure to follow these guidelines may result in disciplinary action up to and including temporary or permanent loss of access to the network, suspension from school, and when applicable, law enforcement agencies may be involved.

## **STUDENT RESPONSIBILITIES**

The network is provided for students to enhance learning opportunities. Students are responsible for good behavior on school computers and/or the network just as they are in a classroom and on school grounds or trips as outlined in the Code of Pupil Conduct and Board Policies. Students shall be instructed in age appropriate digital citizenship, including but not limited to, appropriate online behavior, interacting with other individuals on social networking sites and in chat rooms, and cyberbullying awareness and response.

Access to network services is provided to students who, by signing this agreement, agree to abide by the Clinton County School's RUP. Student and parent/guardian signatures are required. **Access is a privilege, not a right, and entails responsibility.**

Students may be provided network storage areas for educational use. Network storage areas are the property of Clinton County Schools. Clinton County Schools reserves the right to review, monitor, and restrict information stored on or transmitted via Clinton County Schools owned or leased equipment and to investigate suspected inappropriate use of resources.

***Although faculty /staff are responsible for monitoring student computer use, students shall be held accountable for their actions and loss of privileges may occur if the terms of the Responsible Use Policy are violated.***

## NETWORK / INTERNET TERMS & CONDITIONS



- The use of your account must be in support of education/research and be consistent with the educational objectives of the Clinton County Schools District.

### **You shall not:**

- give your password to anyone except school personnel, if requested.
- log on with or use any other person's password or account and/or communicate anonymously.
- alter another person's data.
- copy material from the Internet and represent it as your own, commonly known as plagiarism.
- bypass or attempt to bypass the Clinton County Schools content filter.
- load, save, or run games, chat programs, or software which do not support educational goals.
- post or exchange personally identifiable information on the Network without permission from district personnel.
- use the Network for private, commercial, or illegal use.
- use obscene, offensive, threatening material, or otherwise harass, bully or demean other users.
- use programs to infiltrate computing systems and/or damage software components.
- remove applications from or add to the Network without written approval from school personnel.
- use network storage space i.e. home folders or state provided services for non-instructional use.
- vandalize, hack into, or maliciously alter school network property.
- change computer configurations on any school computer including desktop appearance, screensavers, etc.
- violate existing Board policy or public law.
- use computers, tablets, cell phones or any other communication device, district or personal owned, to bully or cyberbully any individual or group either at or away from school.

### **You shall:**

- report security violations to the principal and/or appropriate district staff member immediately.
- obey copyright laws.
- inform a teacher immediately if:
  - Accidentally entering an Internet site that is inappropriate, as defined by this Policy
  - Receive message(s) that make you feel uncomfortable, are offensive, or are of a bullying nature.

## ELECTRONIC MAIL TERMS AND CONDITIONS

- When provided, only District and/or State provided email shall be used.

### **You shall not:**

- compose or send messages or attach items which are abusive, bullying, defamatory, degrading, lewd, vulgar, obscene, pornographic, sexually explicit or consist of inappropriate language from district or personally owned devices, either at or away from school.
- use electronic mail for communications that are not directly related to instruction or sanctioned school activities.
- use electronic mail for private business or personal, non-school related communications.
- access, copy or transmit another user's messages without permission.
- send electronic messages using another person's name or account.
- send electronic messages anonymously.

**School provided email may be monitored. District personnel and others who operate the Network have access to all email. Messages relating to or in support of illegal activities, violate the school discipline code, and/or indicate that a student may be in danger or may harm himself/herself or another person will also be reported to the school administration and other appropriate authorities.**

# CLINTON COUNTY SCHOOLS - STUDENT

## Access Release and Authorization Form

Student Name (Print) \_\_\_\_\_

Last Name

First Name

Middle

As a user of the Clinton County School Districts' computer network, I have read and hereby agree to comply with the District's RUP and related board policies in a responsible manner while abiding by all relevant laws and restrictions. I further understand that violation of the regulations is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked and school disciplinary action and/or legal action may be taken.

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_

By signing this form, you hereby accept and agree that your child's rights to use the electronic resources provided by the District and/or the Kentucky Department of Education (KDE) are subject to the terms and conditions set forth in district policy/procedure. Please also be advised that data stored in relation to such is managed by the district pursuant to policy 08.2323 and accompanying procedures. You also understand that the email address provided to your child also can be used to access other electronic services or technologies that may or may not be sponsored by the District, which provide features such as online storage, online communications and collaborations, and instant messaging. Use of those services is subject to either standard consumer terms of use or a standard consent model. Data stored in those systems, where applicable, may be managed pursuant to the agreement between KDE and designated service providers or between the end user and the service provider. Before your child can use online services, he/she must accept the service agreement and, in certain cases, obtain your consent.

As the parent or legal guardian of the student signing above, I grant permission for my child to access networked computer services such as electronic mail and the Internet. I also grant permission for his/her photograph, video, and/or work to be published. I understand that these services are designed for educational purposes; however, I also recognize that some materials on the Internet may be objectionable, and I accept responsibility for guidance of Internet use by setting and conveying standards for my child to follow when selecting, sharing, researching, or exploring electronic information and media. Clinton County School District cannot be responsible for ideas and concepts that he/she may gain by his/her use of the Internet. I likewise grant permission for emergency and non-emergency notices to be delivered via telephone and or other electronic communications (text, social media, etc.) by the District's automated calling system.

The Clinton County School District is committed to providing a 21<sup>st</sup> Century learning environment for Staff and Students. As part of this vision, staff and students who demonstrate an understanding of proper digital citizenship may be allowed to use their own technology devices to enhance productivity and promote learning. Digital Citizenship proficiency shall be determined by an assessment provided by the school / district. Students may only use personally owned devices under the direction of their teacher and only when given permission by the teacher. Devices brought to school should be fully charged. Schools will not provide charging for student owned devices.

Although student owned devices may be useful for furthering educational goals, there are some risks involved. For identification purposes, students should record model and serial numbers of devices prior to bringing them to school. The Clinton County School District is not responsible for the theft or damage of any personally owned device and/or accessories. No student shall be compelled or required to bring a personally owned device to school.

I understand and accept the conditions stated in this agreement and agree to hold harmless, and release from liability, the school and school district.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

School \_\_\_\_\_ Grade \_\_\_\_\_

Home Phone \_\_\_\_\_ Birth Date \_\_\_\_\_

Revised 06/11/2018